

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,
DIRECTORATE OF PUBLIC INSTRUCTION, THIRUVANANTHAPURAM**

Present: D. Santhosh kumar

Sub : General Education – Establishment - Ratio promotion of Typist – Selection Grade/Senior Grade and U.D. Typist Orders issued.

Read : 1. G.O. (P) No. 85/2011/FIN dated 26/2/2011.
2. G.O. (P) No. 143/2011/FIN dated 30/3/2011.
3. G.O. (P) No. 7/2016/FIN dated 20/1/2016.
4. Circular No. 79/2016 (24) FIN dated 27/9/2016.
5. This Office Order No. C3/37059/2014 dated 31/3/2014.
6. This Office Order even No. dated 7/6/2016.

ORDER NO. C3/19/2017/DPI DATED 05/01/2017

As per the Government order read 1st and 2nd paper above Typist Senior Grade and Typist Selection Grade had been amalgamated in to Typist Selection Grade and Grade ratio among L.D, U.D, and Typist Selection Grade was now modified as 1:1:1. As per reference 3rd Government has re-introduced Senior Grade post of Typist in the scale of pay of Rs. 26,500 – 56,700 resulting into four grades from 1:1:1 to 1:1:1:1. It is envisaged in Circular read as 4th paper above that the revised ratio percentage based promotion would come into force with effect from 1/4/2016. Based on the provisions contemplated in the above Government Order & Circular, the strength of the typist in each cadre is fixed as follows with effect from 1/4/2016.

Selection grade Typist	-	93
Senior grade Typist	-	93
U.D. Typist	-	93
L.D. Typist	-	93
Total		372

The existing strength in the Selection grade Typist is 93. One vacancy arouse in Selection grade due to promotion as Fair Copy Superintendent as per order 6th above with effect from 21/12/2016. In order to maintain the ratio in selection grade, one Senior most Typist in the Senior Grade is promoted to the cadre of Selection grade Typist in the time scale Rs. 27,800 – 59,400/- as per details shows in Annexure – I attached to this order with effect from the dates mentioned against their names.

In order to maintain the ratio in Senior Grade Typist, 93 Senior most U.D. Typists are promoted to the cadre of Typist Senior grade in the time scale Rs. 26,500 – 56,700/- as per

details shown in Annexure II attached to this order with effect from the dates mentioned against their names.

In addition to the above 83 vacancies of U.D. Typist arose due to promotion of U.D. Typist as Senior grade Typist. In order to maintain the ratio in the UD Typist category 39 LD Typist are promoted to the cadre of U.D. Typist in the time scale Rs. 25,200 – 54,000/- as per details shown in Annexure-III attached to this order with effect from the dates mentioned against their names. 44 vacancies of U.D. Typist are kept open for want of seniority list. The vacancies will be filled up after the finalization of Seniority List.

Selection Grade/Senior Grade/U.D. Typist promotions now ordered are purely provisional in terms of Rule 31 (a)(i) of KS & SSR 1958 and subject to review if any discrepancy found. The incumbents who are promoted will continue in their same station with their newly upgraded designation. The promotees can exercise option vide Rule 28 Part I & KSR as per the provisions laid down in G.O (P) 7/2016/FIN dated 20/1/2016. Monetary benefits are admissible from the date of effect of Grade promotion. If any of the promotee is not working in the office shown against his/her name, a copy of this order should be forwarded to that office where the employee is presently working. Necessary entries regarding the promotion should be made in the Service book of the incumbent after verifying the facts and under proper attestation. If anyone is aggrieved or missing with the provisional promotions now effected herein may file their objections/appeal within 30 days from the date of this order.

Sd/-

**Senior Administrative Officer
For Director of public Instruction**

// Approved for Issue //


Superintendent

To :

The incumbents concerned (through controlling Officer)

Copy to :

1. The Director of Public Instruction (through C.A.)
2. Senior Administrative Officer (through C.A.)
3. The Commissioner of Government Examinations , Thiruvananthapuram
4. The Text Book Officer, Thiruvananthapuram
5. All Deputy Directors of Education/District Educational Officers and Assistant Educational Officers
6. The Executive Director, IT @ School (for publishing in the official website of the Department).

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Annexure I (Selection Grade Typist Promotion)

Sl.No	Rank No	Name of Person	Name of Office	Date of Birth	Date of Effect
1	60/92-02	Yatheesan Athiyadath	DIET Kasaragod	20-Mar-76	21-12-16

Sd/-

D. Santhosh Kumar
Senior Administrative Officer
For Director of Public Instruction

//Approved for Issue //


Superintendent

Annexure II (Senior Grade Promotion)

Sl. No.	Rank No	Name of Person	Name of Office	Date of Birth	Date of Effect	Nature of Vacancy
1	1/2003-06	Krishnaveni S.	DPI Office	20-May-66	01-04-16	G.O(P)/7/2016/FIN
2	3/2003-06	Sudha K.K.	DDE Thrissur	30-May-63	01-04-16	G.O(P)/7/2016/FIN
3	5/2003-06	Anandavally R.	AEO Perambra	31-Jul-62	01-04-16	G.O(P)/7/2016/FIN
4	6/2003-06	Jisha N.	DDE Kozhikode	05-Feb-76	01-04-16	G.O(P)/7/2016/FIN
5	7/2003-06	Anilkumar T.H.	AEO Kunnummal	21-May-66	01-04-16	G.O(P)/7/2016/FIN
6	8/2003-06	Lakshmanan Vadakeveettil	AEO Irikkur	10-Apr-70	01-04-16	G.O(P)/7/2016/FIN
7	10/2003-06	Seenakumary T.P.	DDE Idukki	25-Mar-71	01-04-16	G.O(P)/7/2016/FIN
8	11/2003-06	Ushakumari Amma P	AEO Kanjirappally	01-Jun-62	01-04-16	G.O(P)/7/2016/FIN
9	12/2003-06	Kala K.P.	DDE Kottayam	08-Apr-64	01-04-16	G.O(P)/7/2016/FIN
10	14/2003-06	Mercy K C	AEO Aluva	31.7.1962	01-04-16	G.O(P)/7/2016/FIN
11	15/2003-06	Vilasini P.V.	AEO Taliparamba South	07-May-65	01-04-16	G.O(P)/7/2016/FIN
12	16/2003-06	Sivadas C.A.	AEO Tirur	25-May-63	01-04-16	G.O(P)/7/2016/FIN
13	20/2003-06	Marykutty Peter		25 May-60	01-04-16	G.O(P)/7/2016/FIN
14	22/2003-06	Zeenath V.M.	DPI Office	17-Apr-74	01-04-16	G.O(P)/7/2016/FIN
15	23/2003-06	Pradeepkumar V.M.	DEO Mannarkad	01-Apr-76	01-04-16	G.O(P)/7/2016/FIN

16	24/2003-06	Seetha Devi S.	AEO Kuravilangad	15-Jan-67	01-04-16	G.O(P)7/2016/FIN
17	25/2003-06	Sindumol S	DDE TVPM	25-Apr-74	01-04-16	G.O(P)7/2016/FIN
18	26/2003-06	Ashokan P.P.	AEO Kannur North	20-Feb-69	01-04-16	G.O(P)7/2016/FIN
19	28/2003-06	Naseema Beegum A.	AEO Veliyam	20-May-65	01-04-16	G.O(P)7/2016/FIN
20	29/2003-06	Sunila K.T.	DIET Vadakara	30-Apr-65	01-04-16	G.O(P)7/2016/FIN
21	30/2003-06	Manoj Kumar U.	AEO Mukkom	24-Feb-65	01-04-16	G.O(P)7/2016/FIN
22	31/2003-06	Rajeswary R.G.	DDE Alappuzha	21-May-64	01-04-16	G.O(P)7/2016/FIN
23	32/2003-06	Sulabha J.S.	AEO Parassala	10-Feb-75	01-04-16	G.O(P)7/2016/FIN
24	34/2003-06	Ramani K.P.	AEO Perinthalmanna	13-May-68	01-04-16	G.O(P)7/2016/FIN
25	35/2003-06	Abdullakutty K.M.	AEO Edappal	27-Apr-61	01-04-16	G.O(P)7/2016/FIN
26	36/2003-06	Viji K.	AEO Kilimanoor	02-Feb-71	01-04-16	G.O(P)7/2016/FIN
27	38/2003-06	Stella Joshua	DDE Ernakulam	24.03.1973	01-04-16	G.O(P)7/2016/FIN
28	39/2003-06	Sandhika K.	RILT Attingal	27-May-77	01-04-16	G.O(P)7/2016/FIN
29	02/2007-09	Beenamol E.	Pareeksha Bhavan	30-May-74	01-04-16	G.O(P)7/2016/FIN
30	3/2007-09	Sujikumar G.	Pareeksha Bhavan	25-May-73	01-04-16	G.O(P)7/2016/FIN
31	4/2007-09	Anitha S.	DEO Attingal	04-May-68	01-04-16	G.O(P)7/2016/FIN
32	05/2007-09	Viji M.K.	AEO Thodupuzha	25-Mar-72	01-04-16	G.O(P)7/2016/FIN
33	7/2007-09	Usha K	DDE Palakkad	24-May-79	01-04-16	G.O(P)7/2016/FIN

34	8/2007-09	Radhamani E.P.	AEO Hosdurg	20-Jan-77	01-04-16	G.O(P)7/2016/FIN
35	9/2007-09	Rajitha M.	DEO Taliparamba	20-May-80	01-04-16	G.O(P)7/2016/FIN
36	10/2007-09	Manjusha K.J.	DDE Kannur	04-Apr-85	01-04-16	G.O(P)7/2016/FIN
37	11/2007-09	Uma A.	DEO Kanhangad	28-May-77	01-04-16	G.O(P)7/2016/FIN
38	12/2007-09	Sheena P.K.	DEO Kozhikode	14-Dec-72	01-04-16	G.O(P)7/2016/FIN
39	13/2007-09	Anitha S.	Pareeksha Bhavan	20-May-76	01-04-16	G.O(P)7/2016/FIN
40	14/2007-09	Sangeetha Aravind	DIET Kollam	31-May-80	01-04-16	G.O(P)7/2016/FIN
41	15/2007-09	Beenamol S.	Text Book Office	10-Apr-79	01-04-16	G.O(P)7/2016/FIN
42	16/2007-09	Vijitha V.	DPI Office	19-May-81	01-04-16	G.O(P)7/2016/FIN
43	17/2007-09	Asha S. Nair	DEO Pathanamthitta	13-Oct-77	01-04-16	G.O(P)7/2016/FIN
44	18/2007-09	Prasannan Nair C.R.	AEO Pathanamthitta	05-May-64	01-04-16	G.O(P)7/2016/FIN
45	20/2007-09	Sujith M.L.	Pareeksha Bhavan	25-Jul-74	01-04-16	G.O(P)7/2016/FIN
46	21/2007-09	Aseena Beevi A.	AEO TVPM (South)	31-May-75	01-04-16	G.O(P)7/2016/FIN
47	22/2007-09	Subha K.S.	Pareeksha Bhavan	15-May-75	01-04-16	G.O(P)7/2016/FIN
48	27/2007-09	Suprabha A.M.	DEO Kannur	22-Apr-65	01-04-16	G.O(P)7/2016/FIN
49	29/2007-09	Sabeena S.	AEO Changanacherry	05-Oct-83	01-04-16	G.O(P)7/2016/FIN
50	30/2007-09	Rittymol Thomas	AEO Pala	26-Jan-80	01-04-16	G.O(P)7/2016/FIN
51	31/2007-09	Mercy Roselet C.	Pareeksha Bhavan	19-Apr-73	01-04-16	G.O(P)7/2016/FIN

52	32/2007-09	Pushparaj N.V.	DEO Tirurangadi	01-Jun-77	01-04-16	G.O(P)7/2016/FIN
53	35/2007-09	Bindu R	DIET Kottayam	10-May-77	01-04-16	G.O(P)7/2016/FIN
54	36/2007-09	Sudheesh C.	AEO Thrissur West	24-Jan-77	01-04-16	G.O(P)7/2016/FIN
55	38/2007-09	Soumya K.	AEO Chalakkudy	18-May-82	01-04-16	G.O(P)7/2016/FIN
56	39/2007-09	Joseph Mathew A.	DIET Thrissur	28-May-69	01-04-16	G.O(P)7/2016/FIN
57	40/2007-09	Elsy K.J.	AEO Mala	10-Mar-85	01-04-16	G.O(P)7/2016/FIN
58	41/2007-09	Sonyma K.B.	AEO Kodungallur	17-May-83	01-04-16	G.O(P)7/2016/FIN
59	42/2007-09	Smitha P.D.	DDE Thrissur	28-May-79	01-04-16	G.O(P)7/2016/FIN
60	43/2007-09	Sindhu Paul K.	DDE Thrissur	03-May-77	01-04-16	G.O(P)7/2016/FIN
61	45/2007-09	Kavitha Rajan R.I.	DPI Office	28-May-82	01-04-16	G.O(P)7/2016/FIN
62	47/2007-09	Preethi R. Chandran	DEO Mavelikkara	31-May-80	01-04-16	G.O(P)7/2016/FIN
63	49/2007-09	Akbarsha M.	DPI Office	09-May-73	01-04-16	G.O(P)7/2016/FIN
64	50/2007-09	Shankar R.	AEO Chittur	06-Aug-71	01-04-16	G.O(P)7/2016/FIN
65	52/2007-09	Sherina Lazer	DDE Kannur	19-May-79	01-04-16	G.O(P)7/2016/FIN
66	54/2007-09	Jijin S.	DPI Office	30-May-84	01-04-16	G.O(P)7/2016/FIN
67	55/2007-09	Avany E.B.	AEO Vythiri	21-May-77	01-04-16	G.O(P)7/2016/FIN
68	56/2007-09	Deepsi P. Pillai	DDE Palakkad	07-Nov-83	01-04-16	G.O(P)7/2016/FIN
69	58/2007-09	Visakh V.	AEO Palakkad	11-Mar-85	01-04-16	G.O(P)7/2016/FIN

70	59/2007-09	Arun Kumar V.	DPI Office	02-Jul-79	01-04-16	G.O(P)/7/2016/FIN
71	60/2007-09	Sabitha Koova	DEO Thalassery	20-Apr-70	01-04-16	G.O(P)/7/2016/FIN
72	61/2007-09	Binu John	AEO Ranny	25-May-70	01-04-16	G.O(P)/7/2016/FIN
73	62/2007-09	Priya Padattu	AEO Kozhikode Rural	01-Apr-73	01-04-16	G.O(P)/7/2016/FIN
74	63/2007-09	Gopakumar T.G.	AEO Wandoor	25-May-76	01-04-16	G.O(P)/7/2016/FIN
75	64/2007-09	Preethakumari G.	AEO Nedumangad	12-May-76	01-04-16	G.O(P)/7/2016/FIN
76	65/2007-09	Kamalakashan B.T.	AEO Bekal	23-Mar-72	01-04-16	G.O(P)/7/2016/FIN
77	67/2007-09	Radhika K.	DEO Tirur	10-May-69	01-04-16	G.O(P)/7/2016/FIN
78	68/2007-09	Premalatha K.	AEO Kuttippuram	24-Apr-72	01-04-16	G.O(P)/7/2016/FIN
79	69/2007-09	Sajeesh T V	AEO Vengara	30-May-67	01-04-16	G.O(P)/7/2016/FIN
80	70/2007-09	Thrilo K.R.	AEO Pandalam	25-May-78	01-04-16	G.O(P)/7/2016/FIN
81	71/2007-09	Laly T.K.	DEO Irinjalakuda	20-Apr-72	01-04-16	G.O(P)/7/2016/FIN
82	72/2007-09	Sasikala K.	AEO Payyannur	01-Jan-76	01-04-16	G.O(P)/7/2016/FIN
83	73/2007-09	Pravada O.G.	DEO Tirur	25-May-69	01-04-16	G.O(P)/7/2016/FIN
84	1/2010-12	Baby Vasanthi P	AEO Piravom	04.02.1961	01-04-16	G.O(P)/7/2016/FIN
85	2/2010-12	Hyma Karayi	DEO Thalassery	08-Mar-73	01-04-16	G.O(P)/7/2016/FIN
86	3/2010-12	Sreeja Thoppiyan	DDE Kannur	16-May-74	01-04-16	G.O(P)/7/2016/FIN
87	4/2010-12	Bhargavi K.	DDE Kannur	15-Apr-65	01-04-16	G.O(P)/7/2016/FIN

88	5/2010-12	Sobhana C.	Pareeksha Bhavan	27-Feb-68	01-04-16	G.O(P)7/2016/FIN
89	6/2010-12	Pradeep Kumar C	AEO Thalassery South	25-May-70	01-04-16	G.O(P)7/2016/FIN
90	7/2010-12	Sheeba K.P.	AEO Chittarikal	05-Feb-82	01-04-16	G.O(P)7/2016/FIN
91	8/2010-12	Yamuna P.	DPI Office	23-Apr-75	01-04-16	G.O(P)7/2016/FIN
92	9/2010-12	Usman K.	AEO Kondotty	19-Nov-78	01-04-16	G.O(P)7/2016/FIN
93	10/2010-12	Sereena P.H.	DEO Wayanad	20-May-77	01-04-16	G.O(P)7/2016/FIN
94	11/2010-12	Baby Joseph	AEO Bathery	8-Feb-81	01-06-16	Vice retirement of MaryKutty Joseph

Sd/-

D. Santhosh Kumar
Senior Administrative Officer
For Director of Public Instruction

// Approved for Issue //



Superintendent

Annexure III (UD Typist Promotion)

Sl.No	Rank No	Name of Person	Name of Office	Date of Birth	Date of Effect	Nature of Vacancy
1	22/2010-12	Bindu P.V.	DEO Pala	04-Apr-76	01-04-16	Vice Krishnaveni S. Promoted
2	23/2010-12	Sulaiman A	DDE Kottayam	02-Feb-72	01-04-16	Vice Sudha K.K.Promoted
3	24/2010-12	Seema Soman	DEO Kanjirappally	15-Feb-78	01-04-16	Vice Anandavally R.Promoted
4	26/2010-12	Mukundan Andisseri	DDE Kozhikode	02-Oct-62	01-04-16	Vice Jisha N.Promoted
5	27/2010-12	Asmaja A.K.	DDE Kozhikode	24-Mar-80	01-04-16	Vice Anilkumar T.H.Promoted
6	28/2010-12	Sujeesh O.N.	AEO Melady	14-Apr-76	01-04-16	Vice Lakshmanan Vadakeveettil Promoted
7	29/2010-12	Benny N L	DDE Ernakulam	10.05.1984	01-04-16	Vice Seenakumary T.P.Promoted
8	30/2010-12	Rekha V R	DEO Kothamangalam	30.07.1981	01-04-16	Vice Ushakumari Amma P Promoted
9	31/2010-12	Mini P A	DDE Ernakulam	27.05.1975	01-04-16	Vice Kala K.P. Promoted
10	32/2010-12	Sony V	AEO Vypeen	05.04.1981	01-04-16	Vice Mercy K C Promoted
11	33/2010-12	Rajasree V R	AEO, North Paravur	06.05.1980	01-04-16	Vice Vilasini P.Vpromoted
12	34/2010-12	Bijesh Korembath	AEO Mattannur	17-Dec-82	01-04-16	Vice Sivadas C.Apromoted
13	35/2010-12	Rajesh J.B.	AEO Vennikulam	26-Apr-80	01-04-16	Vice Marykutty Peter Promoted
14	36/2010-12	Arya P.J.	DDE Thiruvalla	25-May-82	01-04-16	Vice Zeenath V.M Promoted

15	37/2010-12	Ambili Arthur	AEO Mallappally	13-Jan-77	01-04-16	Vice Pradeepkumar V.M Promoted
16	39/2010-12	Roy Sebastiane James	DDE Thiruvalla	06-Apr-67	01-04-16	Vice Seetha Devi Spromoted
17	40/2010-12	Harikumar V.	DDE Alappuzha	05-Apr-77	01-04-16	Vice Sindumol S Promoted
18	41/2010-12	Rajalekshmi V.R.	DEO Cherthala	25-Mar-74	01-04-16	Vice Ashokan P.P Promoted
19	42/2010-12	Lekha P.A.	DDE Alappuzha	05-May-80	01-04-16	Vice Remani P Promoted
20	43/2010-12	Libina M.	DDE Alappuzha	25-May-71	01-04-16	Vice Naseema Beegum A Promoted
21	44/2010-12	Sajitha A.S.	DDE Alappuzha	22-Mar-71	01-04-16	Vice Sunila K.T Promoted
22	45/2010-12	Indu K.	AEO Ambalappuzha	11-Dec-88	01-04-16	Vice Manoj Kumar U Promoted
23	46/2010-12	Sandhya K.B.	AEO Alappuzha	25-May-73	01-04-16	Vice Rajeswary R.G Promoted
24	47/2010-12	Neethu U.	DDE Kollam	13-Feb-89	01-04-16	Vice Sulabha J.S Promoted
25	48/2010-12	Sheeba S.	AEO Karunagappally	01-Mar-78	01-04-16	Vice Ramani K.P Promoted
26	49/2010-12	Saritha S.	AEO Sasthamcotta	24-Apr-81	01-04-16	Vice Abdullakutty K.M Promoted
27	50/2010-12	Jose Lukose	DEO Kottarakkara	31-May-72	01-04-16	Vice Viji K Promoted
28	51/2010-12	Sindhu P.S.	DDE Kollam	28-May-77	01-04-16	Vice Stella Joshua Promoted
29	52/2010-12	Smitha G.	DEO Kollam	27-May-78	01-04-16	Vice Sandhika K Promoted
30	53/2010-12	Manuja T.V.	AEO Kulakkada	28-Apr-86	01-04-16	Vice Beenamol E Promoted

31	54/2010-12	Ibrahim A.	AEO Parli	06-Mar-81	01-04-16	Vice Sujikumar G Promoted
32	55/2010-12	Krishnamoorthi V.V.	DDE Palakkad	29-May-66	01-04-16	Vice Anitha S Promoted
33	56/2010-12	Valli N.	AEO Cherppulassery	01-Feb-83	01-04-16	Vice Viji M.K Promoted
34	57/2010-12	Simi K.	DEO Malappuram	06-Oct-80	01-04-16	Vice Usha K Promoted
35	58/2010-12	Shilaja P.N.	AEO Thrissur East	15-May-75	01-04-16	Vice Radhamani E.P Promoted
36	59/2010-12	Resmi E.R.	AEO Valappad	16-Oct-85	01-04-16	Vice Rajitha M Promoted
37	60/2010-12	Deepa Viswam	DDE Thrissur	28-May-79	01-04-16	Vice Manjusha K.J Promoted
38	61/2010-12	Chithra Menon A.	AEO Wadakkanchery	30-May-79	01-04-16	Vice Uma A Promoted
39	62/2010-12	Raveedran K.	DDE Palakkad	23-Apr-72	01-04-16	Vice Sheena P.K Promoted

Sd/-

D. Santhosh Kumar
Senior Administrative Officer
For Director of Public Instruction

// Approved for Issue //



Superintendent