

¹[CHAPTER XXIV (B)

1. The rules in this Chapter shall apply to-
 - (i) Non- teaching staff of aided schools who are in service on 01-10-1964 and who opt under Rule 2 to be governed by these Rules; and (ii) Non-teaching staff of aided schools appointed after 01-10-1964; Provided that nothing contained in this Chapter shall apply to the non-teaching staff who continue in service after attaining the age of superannuation on or before 01-10-1964.
2. Subject to the provisions of Rule 1, non-teaching staff who are in service on 1-10-64 shall be given the option either to continue under the Rules in Chapter XXIV (A) or to come over to these Rules. Such option shall be exercised within a period of three months from the commencement of these Rules or within such further time as the Government may specify in this behalf and the option so exercised shall be final. Non-teaching staff who have not exercised any option within the prescribed period shall be deemed to have opted for these Rules.
3. The strength of the non-teaching staff shall be the same as prescribed in Rule 1 of Chapter XXIV (A).
- ²[3A. The provisions contained in Rules 12A and 12B in Chapter XXIII for the fixation of the strength of the teaching staff in aided schools shall mutatis mutandis apply to the fixation of strength of the non-teaching staff in aided schools also].
4. The qualifications of the non-teaching staff shall be the same as the qualifications prescribed for the non-teaching staff in Government schools.
5. The conditions regarding age limit and the relaxation there of for appointment of non-teaching staff in Government schools shall apply to the non-teaching staff of aided schools. ³[The date for determination of age for eligibility for appointment shall be the 1st January of the year in which the appointment is to be made]. The age of retirement on superannuation shall be the same as that of the corresponding non teaching staff in Government schools.

⁴[Provided that in reckoning the age limit the following periods of service, shall be excluded:

- (1) in the defense services otherwise than as Civilian Officer: and

- (2) service duly approved in a lower post under the same management (in case of appointment to higher grade post without break of service under the same management) shall be excluded].
6. Rules 3, 4, 5, 6, 7 and 8 of Chapter XXIV (A) shall also apply to the non- teaching staff governed by these Rules.
 7. The rules regarding appointment, probation ⁵[increment] ⁶[transfer from one educational agency to another educational agency or transfer under the same educational agency] ⁷[discipline, maintenance of service records confirmation, promotion, seniority, and maintenance of seniority list] contained in Chapter XIV (A) and the Conduct Rules in Chapter XIV (C) applicable to teachers of aided school shall mutatis mutandis apply to the non-teaching staff in aided schools ⁸[x x x x].
 8. The Rules in Chapter XXVII (B) relating to retirement benefits and Provident Fund shall mutatis mutandis apply to the non- teaching staff also who opt for these Rules and who give an undertaking as contemplated in Rule 2, Chapter XXVII (B).
 - ⁹9. Notwithstanding anything contained in these rules, if it is found necessary, Government may by orders extend any ban on the creation of posts, retrenchment of staff etc., effected by them in Government schools to aided schools].

1. Chapter XXIV renumbered as XXIV (A) and this added as Chapter XXIV (8) by G.O. (P) 113/65/Edn. dated 20-2-65 published in gazette dated: 23-2-65.
2. Added by G.O (P) 330/68/Edn. Notification dated 12-7-68 and published in gazette dated 6-8-68.
3. Inserted by G.O.(P) 183/81/G. Edn. dt. 20-10-81 published in gazette dt. 24-11-81.
4. Added by G. O. (P) No. 208/81/G. Edn. dt. 19-11-81 published in gazette dt.15-12-81.
5. Inserted by G.O. (P) 214/81/G. Edn. dated 28-11-81 published in Gazette dt. 22-12-81.
6. Substituted for the words "transfer under the same educational agency" by notification in the gazette dt. 7-1-1969(G.O (P) No. 520/68/Edn. dated: 26-11-1968.
7. Substituted by G.O (P) No. 497/69/Edn. dated: 22-12-1969 and published in gazette dated 6-1-70 for the words "and discipline"
8. The words "subject to the following modifications" and sub-rules (a) to (e) are omitted by G.O. (P) 175/88/G. Edn. dated 1-12-88 published in Gazette dated 3-1-89. Omitted sub-rules (a) to (e) are as follows.
 - (a) No member of the non-teaching staff shall be placed under suspension by the manager for a continuous period exceeding 15 days without the previous sanction of the educational Officer.
 - (b) The authority which may impose the penalty of with-holding increments or promotion or reduction to a lower stage in a time scale shall be the Manager who shall consult the Headmaster before imposing the penalty.

The Educational Officer shall also be informed of the imposition of the penalty.

(c) The penalty of reduction to a lower rank in the seniority list or to a lower post may be imposed by the manager who shall consult the Headmaster before imposing the penalty. The Educational Officer shall also be informed of the imposing of the penalty.

(d) The penalty of recovery from pay of the whole or part of any pecuniary loss caused to the Government or the School by negligence or breach of orders shall be imposed by the Educational Officer"

(e) The penalty of removal or dismissal from service can be imposed by the manager only with the sanction of the Educational Officer.

9. Added by G.O (P) No. 75/67/Edn. dated: notification dated 16-2-67 and published in gazette dated 28-2-67.